

## WAHOO AIRPORT AUTHORITY

January 10, 2022

The Wahoo Airport Authority, in accordance with agenda posted at City Hall, Post Office and First Bank of Nebraska, met in regular session. Authority Chairperson Patrick Burke called the meeting to order at 4:30 p.m. Burke indicated the Open Meetings Law was located in the room for the public's use. The following board members answered roll call: Lawver and Homes. Absent: Anderson and Linscomb. Also present was Paul Taylor and Jason Gabel.

The Chair called for comments on items not listed on the agenda and no comments were made.

Steve Sherwood was present and requested the lease agreement between Sandhills Aviation and the Authority be updated and available for action in the near future.

A motion was made by Burke, seconded by Lawver, to nominate the following individuals to the offices for the Authority as listed, to cease nominations, and to approve nominations as presented: Chairperson – Patrick Burke, Vice Chairperson – Brian Homes, and Treasurer – Mike Lawver. Roll call vote: Burke, yes; Lawver, yes; and Homes, yes. Anderson and Linscomb, absent and not voting. Motion carried.

A motion was made by Homes, seconded by Lawver, to approve the Authority meeting date as the second Monday of each month at 4:30 p.m. with the meeting being held at City Hall, and advance notice of the meeting being posted at City Hall, U.S. Post Office, First Bank of Nebraska, and the Wahoo Airport. The motion included the authorization of use of Wahoo State Bank as the Authority's depository, and that two signatures are required on all withdrawals of funds. Roll call vote: Homes, yes; Lawver, yes; and Burke, yes. Anderson and Linscomb, absent and not voting. Motion carried.

Harrell presented a request from the tenant farmer, John Divis, asking for a reduction in the agreement price per acre for the farm ground lease, because of the change in his ability to plant corn on the field. Discussion was held by the Authority and it was agreed that the Authority would be willing to entertain a termination of the lease agreement if the tenant desired but was not interested in changing the price without termination of the lease. A motion was made by Burke, seconded by Homes, to deny the request by John Divis to change the price per acre on the farm lease. Anderson and Linscomb, absent and not voting. Motion carried.

Chris Corr with Olsson Associates was present to review the Authority's Capital Improvement Plan with the Authority. Corr reviewed the various grant programs available to the Authority, including the most recent federal infrastructure funds. Discussion was held by the Authority on the desire to expand on the infrastructure that would allow expansion of the Airport for private investment into hangar spaces. Corr explained that any project the Authority wished to consider in the 2023 construction season would need to be included in the Airport Improvement Plan for 2022. Projects the Authority wished to have included in the AIP for this year included the following: 1) Replacement of the 100LL fuel system with above ground tanks; 2) Amendments to the Authority's Airport Layout Plan that would layout and provide for areas of expansion for hangars, providing opportunities for private investment or public/private partnerships; and 3) a box hangar that would accommodate a King Air or Pilatus aircraft for corporate use. A motion was made by Homes, seconded by Lawver, to authorize Corr to submit updated projects for the AIP to the Nebraska Department of Transportation – Aeronautics Division including update to the ALP, a new 100LL fuel system, and construction of a box hangar, with the Chairperson having the final authority to sign the documents. Roll call vote: Homes, yes; Lawver, yes; and Burke, yes. Anderson and Linscomb, absent and not voting. Motion carried.

A motion was made by Lawver, seconded by Homes, to authorize the Chairperson to sign all grant documents associated with Grant 3-31-0085-017-2022 from the FAA as awarded on January 5, 2022 from

the Airport Rescue Grant Funds (\$32,000). Roll call vote: Lawver, yes; Homes, yes; and Burke, yes. Anderson and Linscomb, absent and not voting. Motion carried.

A discussion was held on a policy regarding access to Airport facilities and gates by Airport Authority Members. Currently keys are held by only those needing access. No action taken.

The Maintenance contractor, Paul Taylor, reported he had been working on the Corporate Hangar as well as battling animals causing concerns on the runway.

Chris Corr, engineer for the Authority discussed the current plan for the construction project this spring/summer. It was agreed that Mike Lawver would provide some construction oversight for the Authority throughout the project as he has construction experience and could provide answers for the Authority when needed. Corr elaborated on the construction schedule explaining there were a couple options for the Authority to consider: The original plan that allowed for 120 working days for construction, with 30 days required for Phase II closure of the entire airport, and the alternate plan with 102 working days for construction, with a full closure of the entire airport for 76 days. The pros and cons of each were considered and the Authority indicated they were leaning to the shorter working day option, recognizing the Airport would be closed entirely for a longer period, but that the completed project would serve the Authority better in the long run. No action taken.

Motion by Burke, seconded by Lawver to approve the following claims submitted for payment:

|      |                               |              |
|------|-------------------------------|--------------|
| 8394 | ADB Safegate Americas         | 23,539.10    |
| 8395 | Benes Service Co Inc.         | 1,397.64     |
| 8396 | BMG CPA                       | \$8,000.00   |
| 8397 | Bomgaars                      | 241.98       |
| 8398 | Bromm, Lindahl, etal          | 50.00        |
| 8399 | City of Wahoo                 | 273.32       |
| 8400 | Jackson Services, Inc.        | 50.00        |
| 8401 | Mueller, Jeff                 | 360.00       |
| 8402 | Olsson Associates             | 3,825.00     |
| 8403 | OOP, Inc.                     | 630.28       |
| 8404 | Papa Tango                    | 3,060.00     |
| 8405 | Saunders Co Treasurer         | 103.68       |
| 8406 | Wahoo Auto Parts              | 38.72        |
| 8407 | Waste Connections             | 44.10        |
| EFT  | NDOT – Dept of Aeronautics    | 1,025.00     |
| EFT  | NE Department of Revenue      | 7.10         |
| EFT  | Wahoo Utilities               | 691.59       |
| 1070 | QT Pod                        | 850.50       |
| 1071 | Sandhills Aviation            | 222.38       |
| 1072 | Stanley Petroleum Maintenance | 2,300.00     |
| EFT  | World Fuel                    | <u>30.00</u> |
|      | Total:                        | \$46,743.39  |

Roll call vote: Burke, yes; Lawver, yes; and Homes, yes. Anderson and Linscomb, absent and not voting. Motion carried.

Harrell reported the minutes for the December meeting would be available for approval at the February meeting.

Motion by Homes, seconded by Lawver, to adjourn the meeting at 6:16 p.m. Roll call vote: Homes, yes; Lawver, yes; and Burke, yes. Anderson and Linscomb, absent and not voting. Motion carried.

Ex-Officio  
Melissa Harrell